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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Executive Officer/TR

DATE: 18 July 1956

FROM : Chief, Instructional Services Branch/SS/TR

SUBJECT: Weekly Activity Report No. 29  
12 - 17 July 1956SIGNIFICANT ITEMS

None

OTHER ACTIVITIES1. Overseas Training Support

a. OTR List of Current Accessions, overseas edition. The text is being typed and proof-read by the E&R Section/ISB. AO/OS has reviewed the material and discussed the content with C/LIB, and a certain number of questionable items were checked out with originating sources. The overseas edition of the List will be issued regularly by the Library Section/ISB on a monthly basis.

2. Printing and Reproduction

a. Catalog of Courses: a revised edition of all the Catalogs is being planned for completion by 1 October 1956. The OTR School Chiefs and the sponsors of Non-OTR conducted courses have been requested to furnish current and up-to-date information to be included in the forthcoming issue.

b. The Supplement to the Basic Tradecraft Manual has been received from Printing Services Division/LO and forwarded to [ ] instructor, Operations Support Course. 25X1

c. A total of [ ] copies of the American Thesis have been received from PSD/LO and the Training Materials Registry is currently disseminating a limited number of the manuals. [ ] copies have been forwarded to the Staff of the Basic Orientation Course. 25X1

d. Miscellaneous office and administrative memoranda:

A total of [ ] copies of 10 original pages were reproduced, collated and distributed by the E&R Section of ISB. 25X1

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3. Research and Bibliographies

25X1 a. The research and compilation of the bibliography on India has been completed. The project is currently being reviewed by the LAS Area instructor, [ ] the author index has been typed in final form.

25X1 b. Collection of materials and information for the Film Production Branch. A limited number of maps, movie posters from [ ] magazines and some [ ] newspapers are being collected.

c. C/ISB is assisting the LAS Slavic Language instructor in the preparation of materials for an introductory manual for the study of the Russian language.

4. Audio-Visual Training Activity

a. The carpenters are currently remodeling and renovating the shop and office room area of the Audio-Aids Section, rooms 164 a through e.

b. Attendance at the Language and Area Film Program Series

25X1

11 July	Russian	[ ]	persons
12 July	German	[ ]	"
17 July	Chinese	[ ]	"
18 July	Russian	[ ]	"

5. Personnel Notes

[ ]

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